**WEEKLY REPORT and MEETING AGENDA**

Report #: 3 Project Name: Gordo Bot - Team 6

Date: 03/06/2022 Prepared by: Thomas “Jake” Rod

**Agenda for the meeting**

1. Q/A

**Overall accomplishments since last meeting**

1. Early hardware testing
2. Ordering parts

**Tasks completed by each team member since last meeting**

| Task description | Assigned to | Completed? |
| --- | --- | --- |
| Begin testing Pi stuff | Cody + Reid | yes |
| Bought Materials | Zach | yes |
| Designed recipe collection for db | Jake | yes |
| Begin software design | Nick + Raney | yes |
|  |  |  |

**Plans for next period**

1. Build prototype
2. Continue designing software

**Task assignment per team member (to be completed before the next meeting)**

| Task description | Assigned to |
| --- | --- |
| Configure NginX | Jake |
| Begin API work | Zach (+) |
| begin building design (asap) | Cody/Jake (+) |
| Continue UI design | Nick/Raney |

? - tentative

+ - additionals may participate

**Project management status**

| name | **role** |
| --- | --- |
| Zach | **PM - API** |
| Jake | **Communicator - Network** |
| Reid | **pi-man - sbc** |
| Cody | **Scribe - sensors** |
| Raney | **software engineer - gui** |
| Nick | **software engineer - gui** |

**Minutes from previous meeting**

Team Meeting #2 on 2/28 at 4:54 PM

- Presentation was fine, no complaints there

- Regarding using recycled materials for compartments for ingredients:

- Asked if we can use recycled bottles for compartments

- Preferably have some design of it in CAD or similar.

- Doesn’t need to be perfect

- This is what we have, do some accounting, we are optimizing for some time, doesn’t need to be perfect but final product should be polished

- Should be clear thought was put into it rather than slapping something together. (CAD file)

- Explaining how the device functions to professor:

- Make sure it’s not a “handicap” (User needs to deal with device along with cooking)

- Device shouldn’t have too much human intervention to maintain it.

- Design scope will change depending on how autonomous we want the device to be.

- Think about what steps are automated.

- Break up recipe into discrete steps eventually for the user.

- Do this after you have a good “base” of product

- Possibly give recipe feedback

- Think about timing